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# TONTO BASIN ELEMENTARY SCHOOL DISTRICT

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## Student Discipline Policy

GOVERNING BOARD POLICY JK

TONTO BASIN ELEMENTARY SCHOOL

P.O. Box 337

Tonto Basin, AZ 85553

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## INTRODUCTION

### A. Purpose of Policy

The Tonto Basin Elementary School District Student Discipline Policy is developed as a means for helping the School District, staff, parents and students implement fair and consistent standards of student conduct and due process procedures for the Tonto Basin Elementary School. This policy will allow for flexible application between the K-2, 3-5, and 6-8 grade levels. Through the cooperative effort of the student, parents and school personnel, the student is encouraged to develop self-respect and self-confidence, to recognize the essential worth in each individual, and to respect the rights and property of others.

The Discipline Matrix is only a support to the classroom teacher. The teacher needs to use the Clip Charts, rewards systems and numerous parent phone calls home before using the Discipline Matrix. The only exception is for infractions that are automatic suspensions as defined in the Discipline Matrix.

### B. Application of Policy

This policy is intended to regulate the conduct of a student, and/or provide the ability to discipline a student when the student: 1) is on school grounds or at a school-sponsored event; 2) is traveling to or from school or a school sponsored event; 3) is under a suspension or expulsion from another school district or has engaged in misconduct while attending another school district.

### C. Communication

Effective communication between student, teacher, parent, and/or administrator results in the prevention of many discipline problems. Such communications include, but are not limited to, the following:

1. Student/Teacher conferences – RTC (Responsible Thinking Classroom) Plan/Contract or withdrawal of privileges at school. (i.e. loss of recess)
2. Parent/ Teacher Conferences and/or Parent Teacher Contract
3. Staffing between teacher, parent, and any other specialized professional individuals who may give input to behavioral problems of any student. Students who are identified as being unresponsive to mainstream education experiences may be provided various degrees of specialized education, including:
  - a. Teacher-assigned independent computer-based projects,
  - b. Student research or independent study based on individual interest/need.

Tonto Basin Elementary School District's mission is to provide an educational environment in which students can develop the basic skills necessary to acquire knowledge in this informational age and to become productive and successful citizens who respect themselves and others.

The next sections consist of:

1. Appendix A – Definition of Infractions
2. Discipline Matrix for Grades K-2
3. Discipline Matrix for Grades 3-5
4. Discipline Matrix for Grades 6-8

APPENDIX A  
DEFINITION OF INFRACTIONS

**Absence from Class** - failure to be physically present for all of a class session or required school activity.

**Aiding/Abetting** - any act that leads to or encourages an infraction on the discipline matrix.

**Aggravated Assault** - assault which causes serious injury to another; assault with a deadly weapon or dangerous instrument; assault which causes temporary but substantial disfigurement, temporary but substantial loss or impairment of any body organ, or fracture of any body part.

**Aggravated Assault of a School Employee** - a person commits aggravated assault of a school employee if the person who commits assault as defined knows or has reason to know that the victim is a teacher or other person employed by any school, and either is on school grounds or is engaged in any school-related duties.

**Alcohol** - any fermented and/or distilled liquor or a substance reasonably believed to be or portrayed by the student as a fermented and/or distilled liquor.

**Arson** - the attempt to burn any property, to start a fire or explosion, or to promote the continuation of a fire or explosion. Arson does not include teacher approved class activities such as an approved and supervised experiment in a chemistry class.

**Assault** - intentionally, knowingly, or recklessly causing any physical injury to another person; knowingly touching another person with the intent to injure, insult, or provoke such person; intentionally placing another person in reasonable apprehension of imminent physical injury.

**Behavioral Contract** - a written agreement outlining certain remedial conditions and/or a plan of actions seeking a particular solution to a student behavioral problem.

**Breaking and Entering** - unauthorized entry into the property of another or into any portion of the school property.

**Bullying** - occurs when a student, either alone or in concert with others, uses superior strength, power, influence or advantage deliberately to inflict physical, emotional, or verbal abuse on another student. Bullying includes explicit or implied threats of bodily harm, weapon possession, extortion, repeated insults and/or teasing, assault, social ostracism, sexual harassment and intimidation.

**Bus Behavior** – please refer to Tonto Basin Elementary School District’s Bus Safety Rules.

**Cafeteria Misbehavior** – any behavior which interferes with the smooth operation of the school breakfast or lunch program.

**Cheating** - the use or attempted use of information, academic work, research or property of another as one's own. Cheating shall include but not be limited to sharing knowledge during an examination or the unauthorized use of notes or other materials in an examination. Cheating shall also include the willful disobedience of testing rules.

**Complicity** - the association or participation in any act or the agreement between more than one individual to commit an act where the act ultimately is committed or attempted by any one or more of the individuals.

**Conference** - a meeting/discussion, in person or by telephone, between a school employee and a student and/or parent.

**Controlled Substance** - any one of the following:

1. alcohol;
2. tobacco;
3. any narcotic or dangerous drug;
4. glue, paint, or any intoxicating substances that may excite or stupefy an individual or diminish the individual's physical or mental capacity when possessed for such purposes;
5. any other potential mind altering substance, including marijuana and over-the-counter substances;
6. drug paraphernalia, as defined by A.R.S. 13-3415;
7. any other substance enumerated in A.R.S. 13-3401, as well as any imitation controlled substance listed in A.R.S. 13-3451.

NOTE: Medication shall not be considered a controlled substance so long as the medication is either 1) prescribed by a physician and used in accordance with the prescription and Governing Board policies, or 2) a proprietary medicine as defined in A.R.S. 32-1901(39) when used in accordance with parental instructions and Governing Board policies. Any controlled substance or paraphernalia found in the possession of a student or anywhere on District property will be confiscated in addition to any discipline imposed.

**Counseling** - individual or group professional guidance with a student that may utilize techniques involving discussion, interviewing, testing, and other guidance procedure.

**Defiance of School Authority** - refusal to comply with a reasonable request by school personnel.

**Destruction** - damaging, destroying or defacing school property or the property of any other person.

**Disorderly Conduct** - conduct that is reasonably likely to disrupt, or that does disrupt, the regular or normal school functions or any school process or activity.

**Display of Affection** - visible affectionate physical contact that exceeds accepted standards of reasonable public conduct.

**Disrespect** - display of rude or discourteous behavior toward a school employee.

**Disruption of the Educational Process** - any conduct that causes, is intended to cause, or that is reasonably likely to cause a breakdown in the orderly process of instruction and/or school activities.

**Ditching** - the failure to attend class without an approved reason.

**Drug** - a controlled substance as defined herein.

**Explosive Device** - any apparatus or substance that is capable of exploding or causing an explosion.

**Extortion** - the act or practice of obtaining something from a person by force, threatened force, or undue or illegal power or influence.

**Failure to Report** - the failure to report to school employees or administrators any infraction about which a student has knowledge.

**False Information** - intentionally giving an untrue communication to any Tonto Basin Elementary School District personnel.

**Fighting** - engaging in physical contact for the purpose of inflicting harm on another person.

**Firearm** - gun, rifle or similar items whether or not functional.

**Forgery** - the unauthorized or untrue making or alteration of a written document or another person's name or signature.

**Gambling** - to engage in a game or other activity that involves the element of risk or chance with the intention that property will be exchanged based on the outcome of the game or activity.

**Harassment** - serious or repeated conduct toward an individual that would disturb or annoy a reasonable person under similar circumstances. This conduct could include, but not be limited to, forms of verbal or physical harassment based on race, religion, sexual orientation, ethnicity, national origin, disability, socioeconomic status or appearance.

**Hate Crimes** - any act designed to frighten, harm, injure, intimidate or harass an individual, which is motivated in whole or part by the student's bias. The student's bias may include, but not be limited to, race, religion, sexual orientation, ethnicity, national origin, disability, socioeconomic status or appearance.

**Hazardous Materials/Dangerous Items** - Any item that could be used to inflict damage to a person or property, or create a substantial disruption.

**Initiation/Hazing** - any type of initiation activity, whether conducted on or off school grounds, which is not expressly authorized by the school principal.

**Injury-Prone Behavior** - intentional, negligent or reckless behavior that has a reasonable possibility of hurting or damaging oneself or others or the property of others.

**Insubordination** - any action involving defiance or disregard of authority and/or school rules and regulations.

**Intimidation/Threat** - verbal, written or physical communications or acts made with the intent or reasonable effect to inflict fear, injury or damage or to realize personal gain.

**Intoxicating Agent** - any controlled substance.

**Leaving Campus** - leaving school grounds, except where generally permitted for all students, without receiving prior approval from the proper school authorities.

**Loitering** - when an individual is present in or about a school after a reasonable request to leave or without authorization or a legitimate reason for being there.

**Long-Term Suspension** – Removal from school and school-related activities such as dances, clubs, field trips, athletic events, and others for a specified length of time at a minimum of ten (10) school days and a maximum of one hundred eighty (180) school days. The period of long-term suspension may extend into the next school year. Governing Board action required.

**Lying** - intentionally giving an untrue communication.

**Malicious Damage** - conduct with the intent to cause loss or harm resulting in injury to person, property, or reputation.

**Normal Educational Process** - the normal operation of the school or School District.

**Not Pursuing the Course of Study** - refusal to follow the established curriculum or syllabus in a particular subject or course of study.

**Obscene Statements or Materials** - statements and materials which an average student, applying contemporary school standards would find, taken as a whole, appeal to prurient interests and, taken as a whole, lack serious literary, artistic, political or scientific value. The standard is that of the school community with a recognition that students are, as a class, younger and more sensitive than the general adult population.

**Paraphernalia** - any accessory, apparatus or equipment that may be used in the manufacture of or utilization of a controlled substance, or otherwise as defined in A.R.S. 13-3415.

**Physical Abuse** - any act intended to cause injury to another, that is reasonably likely to cause injury to another, or that a reasonable person would find insulting or offensive.

**Police Report** - the notification to law enforcement authorities that alleged criminal conduct has occurred.

**Possession of Stolen Property** - to hold an item or items without the permission of the owner.

**Profanity** - the departure in the use of language from what is normally considered to be acceptable within the environment of a school or school related area.

**Refusal to Identify Self** - refusing to give correct name when requested to do so by school personnel, or the use of another person's name or identity as one's own.

**Robbery** - the unauthorized taking of property of another by force, violence, or threat.

**Sale of Intoxicants** - the transfer of ownership from one person to another for a price or item of value, any controlled substance.

**Sexual Harassment** - any unwelcome sexual advance, request for sexual favors or other verbal, written or physical conduct of a sexual nature that substantially interferes with a student's or employee's performance or creates an intimidating, hostile or offensive school environment.

**Sexual Misconduct** - public sexual indecency by engaging in one or more of the following: sexual contact, sexual act, indecent exposure, etc.

**Short-Term Suspension** - Removal from school and school-related activities such as dances, clubs, field trips, athletic events, etc. for a specified length of time, not to exceed nine (9) days.

**Solicitation** - a person commits solicitation if such person requests, commands, or encourages another person to provide him or her with information concerning where to purchase or obtain a substance or item the possession of which is illegal and/or prohibited by District policy.

**Tardiness** - arriving to class after the scheduled starting time.

**Theft** - unauthorized taking of property owned by another.

**Tobacco** - ground up leaves used for smoking or chewing, or manufactured products such as cigars or cigarettes, known to be addictive and dangerous.

**Transfer** - to furnish, deliver or give away.

**Trespass** - the unauthorized presence of an individual on school property.

**Truancy** - absence from an assigned class and/or required school function without a proper and timely excuse.

**Unexcused Absence** - absence from class without a proper and timely excuse that is approved by school authorities.

**Vandalism** - destroying, mutilating, damaging or defacing objects or materials belonging to the school, school personnel, or other persons.

**Verbal Abuse** - obscene language, name calling, racial slurs or derogatory statements addressed to another individual or group of individuals.

**Vulgarity** - the use of offensive language; repulsive language; any obscenity.

**Weapons** - an object in one's possession that is used, is attempted to be used, or is commonly used to threaten or inflict bodily harm to another person or destroy property. Weapons also include any object that reasonably appears to another as an item that is being used or that is commonly used to inflict bodily harm on another person or to damage the property of another.

**Note:** Please refer to AZ SAFE –Arizona Accountability for Education for the Definitions of Violations according to AZ Laws.



**Tonto Basin Elementary School  
Discipline Matrix K-2**

DISCIPLINARY ACTIONS  
PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE  
*\*ADE Mandated Report    \*\*Police and ADE Mandated Report*

INFRACTIONS	AZ SAFE	1 <sup>ST</sup> OFFENSE/OCCURRENCE	2 <sup>ND</sup> OFFENSE/OCCURRENCE	CONTINUED OFFENSE/OCCURRENCE
1. Aiding/Abetting other Infractions on this Discipline Matrix:				
A) Passive		• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1-3 Days
B) Active		• RTC 1-3 Times	• RTC 1-3 Times	• Suspension 1-3 Days
2. Alteration/Tampering/Misuse of:				
A) School Records		• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1 Day
B) Computer Records		• RTC 1-3 Times	• RTC 3-5 Days • Suspension 1-3 Days	• Suspension 3-5 Days
3. Arson:				
A) Structure Or Property *	*	• Suspension 1-9 Days	• Long Term Suspension	• Expulsion
B) Occupied Structure **	**	• Long Term Suspension	• Expulsion	
4. Assault/Minor Aggression:				
A) Student to Student	*	• RTC 1-3 Times • Suspension 1-3 Days	• Suspension 3-5 Days	• Suspension 5-9 Days
B) Student to Teacher/Staff	*	• Suspension 1-3 Days	• Suspension 3-5 Days	• Suspension 5-9 Days • Long Term Suspension
5. Aggravated Assault (Serious Bodily Harm)/ Kidnapping/Homicide		• Long Term Suspension • Expulsion	• Expulsion	
6. Aggravated Assault of School Employee	**	• Short Term Suspension • Long Term Suspension • Expulsion	• Expulsion	

7. Attendance Policy Violation:				
A) Tardiness (Habitual)		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>
B) Leaving Campus without Authorization		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
C) Unexcused Absences		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Conference</li> <li>• Home Visit</li> </ul>	<ul style="list-style-type: none"> <li>• Referral to Juvenile Prosecution</li> </ul>
D) Truancy (On/Off Campus)		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 3-5 Times</li> </ul>
8. Breaking and Entering School Premises/Trespassing		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
9. Bus Safety Rules Violation		<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• Bus Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Bus Suspension 5-10 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Bus Suspension</li> </ul>
10. Cheating or Plagiarism/ Forgery/Falsification/False Information		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
11. Controlled Substance (*Alcohol, *Tobacco, Vape Juice, e-Cigarettes, *Inhalants, Over the Counter, **Prescription Drugs, **Illicit Drugs: Ecstasy, Cocaine, Marijuana, Methamphetamine, Hallucinogens, Heroin, etc.				
1. Use/Possession	*	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
2. Paraphernalia	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
3. Solicitation	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
4. Sale/Distribution	*	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
12, Defiance/Disrespect/ Insubordination/Non-Compliance		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
13. Disruption of the Educational Process		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
14. Dress Code Violation		<ul style="list-style-type: none"> <li>• Change Clothes</li> </ul>	<ul style="list-style-type: none"> <li>• Change Clothes</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
15. Fighting (Mutual Participation with Physical Violence)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
16. Gambling		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
17. Hazing	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
18. Injury Prone Behavior	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>

(Horseplay/Roughhousing/ Recklessness) *Endangerment: If Results in Substantial Physical Injury				
19. Intimidation/Threats/Bullying/Cyber Bullying/Harassment (Non-Sexual)	*	• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1-3 Days
20. Negative Group Affiliation/ Secret Societies (Gang Affiliation)		• RTC 1-3 Times	• RTC 1-3 Times	• RTC 3-5 Times
21. Possession of a Combustible (Lighter, Matches, Firecrackers, Gasoline, etc.)		• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1-3 Days
22. Public Display of Affection (PDA)		• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1-3 Days
23. Sexual Offenses:				
A) Obscene/Pornographic Materials		• Confiscation	• RTC 1-3 Times • Suspension 1 Day	• Suspension 3-5 Days
B) Indecent Exposure		• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1-3 Days
C) Sexual Harassment	*	• Parent Notification • RTC 1-3 Times	• Suspension 1-3 Days	• Suspension 3-5 Days
D) Sexual Harassment with Contact	*	• RTC 1-3 Times	• Suspension 1-3 Days	• Suspension 3-5 Days
E) Sexual Misconduct with a Minor/Child; Molestation	**	• Short Term Suspension	• Long Term Suspension	• Expulsion
F) Sexual Assault (Rape)	**	• Long Term Suspension	• Expulsion	
24. Theft:				
A) Petty Theft (<\$100)		• Confiscation • RTC 1-3 Times • Suspension 1-3 Days	• Confiscation • RTC 3-5 Times • Suspension 3-5 Days	• Suspension 5-9 Days
B) Theft (>\$100)		• Confiscation • RTC 1-3 Times • Suspension 3-5 Days	• Confiscation • Suspension 5-9 Days	• Confiscation • Long Term Suspension
C) Burglary (Breaking and Entering 2 <sup>nd</sup> /3 <sup>rd</sup> Degree)	*	• Confiscation • Suspension 3-5 Days	• Confiscation • Suspension 5-9 Days	• Confiscation • Long Term Suspension
D) Burglary (1 <sup>st</sup> Degree)	**	• Confiscation • Suspension 3-5 Days	• Confiscation • Suspension 5-9 Days	• Confiscation • Long Term Suspension
E) Extortion	*	• Suspension 3-5 Days	• Suspension 5-9 Days	• Long Term Suspension
F) Robbery	*	• Suspension 5-9 Days	• Long Term Suspension	• Expulsion
G) Armed Robbery	**	• Long Term Suspension	• Expulsion	
25. Vandalism/Destruction of School/Personal				

Property:				
A) Graffiti/Tagging		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
B) Personal Property (Includes Automotive Misuse)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
C) School Property	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
26. Vulgarity/Profanity/ Inappropriate Use of Language (Written, Verbal, Profanity, Gestures, etc.)				
A) To Student		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
B) To Teacher		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
27. Weapons – Possession/Use/Distribution JIC-I:				
A) Dangerous Instruments/Devices: Laser Pointer, Mace, Razor Blade, Letter Opener, Knife	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
B) Explosive Devices	**	<ul style="list-style-type: none"> <li>• Suspension 1-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
C) Simulated Weapons		<ul style="list-style-type: none"> <li>• RTC 1-5 Days</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
D) Firearms/Destructive Device	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
E) Other Weapons	**	<ul style="list-style-type: none"> <li>• Suspension 9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
28. TBESD Facilities Threats/Tampering		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>

## Tonto Basin Elementary School Discipline Matrix 3-5

DISCIPLINARY ACTIONS  
PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE  
*\*ADE Mandated Report    \*\*Police and ADE Mandated Report*

INFRACTIONS	AZ SAFE	1 <sup>ST</sup> OFFENSE/OCCURRENCE	2 <sup>ND</sup> OFFENSE/OCCURRENCE	CONTINUED OFFENSE/OCCURRENCE
1. Aiding/Abetting other Infractions on This Discipline Matrix:				
A) Passive		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1 Day</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
B) Active		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
2. Alteration/Tampering/Misuse of:				
A) School Records		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-9 Days</li> </ul>
B) Computer Records		<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Privileges 1-3 Days</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Privilege 3-5 Days</li> <li>• Suspension 5-9 Days</li> </ul>
3. Arson:				
A) Structure Or Property *	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>
B) Occupied Structure **	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
4. Assault/Minor Aggression:				
A) Student to Student	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> <li>• Long Term Suspension</li> </ul>
B) Student to Teacher/Staff	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> <li>• Long Term Suspension</li> </ul>

5. Aggravated Assault (Serious Bodily Harm)/Kidnapping/Homicide		<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>		
6. Aggravated Assault of School Employee	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
7. Attendance Policy Violation:				
A) Tardiness (Habitual)		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>
B) Leaving Campus without Authorization		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
C) Unexcused Absences		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>
D) Truancy (On/Off Campus)		<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
8. Breaking and Entering School Premises/Trespassing		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
9. Bus Safety Rules Violation		<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• Bus Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Bus Suspension 5-10 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Bus Suspension</li> <li>• Long Term Bus Suspension</li> </ul>
10. Cheating or Plagiarism/Forgery/Falsification/False Information		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
11. Controlled Substance (*Alcohol, *Tobacco, Vape Juice, e-Cigarettes, *Inhalants, Over the Counter, **Prescription Drugs, **Illicit Drugs: Ecstasy, Cocaine, Marijuana, Methamphetamine, Hallucinogens, Heroin, etc.				
1. Solicitation	*	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
2. Sale/Distribution	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
3. Use/Possession	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
4. Paraphernalia	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
12. Defiance/Disrespect/ Insubordination/ Non-Compliance		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>

13. Disruption of the Educational Process		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
14. Dress Code Violation		<ul style="list-style-type: none"> <li>• Change Clothes</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
15. Fighting (Mutual Participation with Physical Violence)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
16. Gambling		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
17. Hazing	*	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
18. Injury Prone Behavior (Horseplay/Roughhousing/Recklessness) *Endangerment: If Results in Substantial Physical Injury	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
19. Intimidation/Threats/Bullying/Cyber Bullying/Harassment (Non-Sexual)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
20. Negative Group Affiliation/Secret Societies (Gang Affiliation)		<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
21. Possession of a Combustible (Lighter, Matches, Firecrackers, Gasoline, etc.)		<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
22. Public Display of Affection (PDA)		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
23. Sexual Offenses:				
A) Obscene/Pornographic Materials		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
B) Indecent Exposure	*	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
C) Sexual Harassment	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
D) Sexual Harassment with Contact	*	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
E) Sexual Misconduct with a Minor/Child; Molestation	**	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
F) Sexual Assault (Rape)	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
24. Theft:				
A) Petty Theft (<\$100)		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 5-9 Days</li> </ul>

B) Theft (>\$100)		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Suspension 5-9 Days</li> </ul>
C) Burglary (Breaking and Entering 2 <sup>nd</sup> /3 <sup>rd</sup> Degree)	*	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
D) Burglary (1 <sup>st</sup> Degree)	**	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
E) Extortion	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>
F) Robbery	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
G) Armed Robbery	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
25. Vandalism/Destruction of School/Personal Property:				
A) Graffiti/Tagging		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
B) Personal Property (Includes Automotive Misuse)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
C) School Property	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
26. Vulgarity/Profanity/ Inappropriate Use of Language (Written, Verbal, Profanity, Gestures, etc.)				
A) In General		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
B) To Student		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
C) To Teacher/Staff		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
27. Weapons – Possession/Use/Distribution JIC-I:				
A) Dangerous Instruments/Devices: Laser Pointer, Mace, Razor Blade, Letter Opener, Knife	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
B) Explosive Devices	**	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
C) Simulated Weapons		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
D) Firearms/Destructive Device	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
E) Other Weapon	**	<ul style="list-style-type: none"> <li>• Suspension 9 Days</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
28. TBESD Facilities Threats/Tampering				
A) Fire Alarm Tampering/Fire Alarms	**	<ul style="list-style-type: none"> <li>• RTC 1-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1 Day</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>



B) Chemical/Biological/Bomb Threat	**	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
C) Other School Threat	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>
29. Other Violations of School/District Policy		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Expulsion</li> </ul>

**Tonto Basin Elementary School  
Discipline Matrix 6-8**

DISCIPLINARY ACTIONS  
PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE  
*\*ADE Mandated Report    \*\*Police and ADE Mandated Report*

INFRACTIONS	AZ SAFE	1 <sup>ST</sup> OFFENSE/OCCURRENCE	2 <sup>ND</sup> OFFENSE/OCCURRENCE	CONTINUED OFFENSE/OCCURRENCE
1. Aiding/Abetting other Infractions on This Discipline Matrix:	*			
A) Passive	*	• Suspension 1-3 Days	• Suspension 3-5 Days	• Long Term Suspension
B) Active	*	• Suspension 3-5 Days	• Suspension 5-9 Days	• Long Term Suspension
2. Alteration/Tampering/Misuse of:				
A) School Records	*	• Suspension 3-5 Days	• Short Term Suspension	• Long Term Suspension
B) Computer Records	*	• Suspension 3-5 Days	• Short Term Suspension	• Long Term Suspension
3. Arson:				
A) Structure Or Property *	*	• Suspension 5-9 Days	• Long Term Suspension	• Expulsion
B) Occupied Structure **	**	• Suspension 5-9 Days	• Long Term Suspension	• Expulsion
4. Assault/Minor Aggression:				
A) Student to Student	*	• Suspension 3-5 Days	• Short Term Suspension • Long Term Suspension	• Long Term Suspension • Expulsion
B) Student to Teacher/Staff	*	• Short Term Suspension • Long Term Suspension	• Long Term Suspension • Expulsion	• Expulsion
5. Aggravated Assault (Serious Bodily Harm)/Kidnapping/Homicide	*	• Short Term Suspension	• Long Term Suspension • Expulsion	• Expulsion
6. Aggravated Assault of School Employee	*	• Suspension 7-9 Days	• Long Term Suspension • Expulsion	• Expulsion
7. Attendance Policy Violation:				

A) Tardiness (Habitual)	*	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
B) Leaving Campus without Authorization	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>
C) Unexcused Absences	*	<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>
D) Truancy (On/Off Campus)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
8. Breaking and Entering School Premises/Trespassing	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
9. Bus Safety Rules Violation	*	<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
10. Cheating or Plagiarism/ Forgery/Falsification/False Information	*	<ul style="list-style-type: none"> <li>• Loss of Credit for Assignment</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Credit for Assignment</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Credit for Assignment</li> <li>• Suspension 5-9 Days</li> </ul>
11. Controlled Substance (*Alcohol, *Tobacco, Vape Juice, e-Cigarettes, *Inhalants, Over the Counter, **Prescription Drugs, **Illicit Drugs: Ecstasy, Cocaine, Marijuana, Methamphetamine, Hallucinogens, Heroin, etc.				
1. Solicitation – Drugs/Alcohol	*	<ul style="list-style-type: none"> <li>• Suspension 5-7 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
2. Sale/Distribution	*			
A) Drugs	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
B) Alcohol	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
3. Use/Possession	*			
A) Drugs	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
B) Alcohol	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
C) Tobacco	*	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
4. Paraphernalia Possession – Drugs/Tobacco (E-cigarettes, Vapor Oil, HUKA Pens)	*	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Suspension 1-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>
12, Defiance/Disrespect/ Insubordination/Non-Compliance	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 1 Day</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
13. Disruption of the Educational Process	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>

14. Dress Code Violation	*	<ul style="list-style-type: none"> <li>• Change Clothes</li> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
15. Fighting (Mutual Participation with Physical Violence)	*	<ul style="list-style-type: none"> <li>• RTC 5 Times</li> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>
16. Gambling	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>
17. Hazing	*	<ul style="list-style-type: none"> <li>• Suspension 5-7 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>
18. Injury Prone Behavior (Horseplay/Roughhousing/ Recklessness) *Endangerment: If Results in Substantial Physical Injury	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>
19. Intimidation/Threats/Bullying/ Cyber Bullying/Harassment (Non-Sexual)	*	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>
20. Negative Group Affiliation/ Secret Societies (Gang Affiliation)	*	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
21. Possession of a Combustible (Lighter, Matches, Firecrackers, Gasoline, etc.)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Days</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
22. Public Display of Affection (PDA)	*	<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>
23. Sexual Offenses:				
A) Obscene/Pornographic Materials	*	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
B) Indecent Exposure	*	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>
C) Sexual Harassment	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
D) Sexual Harassment with Contact	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
E) Sexual Misconduct with a Minor/Child; Molestation	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
F) Sexual Assault (Rape)	*	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	
G) Sexual Misconduct	*	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>
24. Theft:				
A) Petty Theft (<\$100)	*	<ul style="list-style-type: none"> <li>• RTC 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>

B) Theft (>\$100)	*	• Suspension 1-3 Days	• Confiscation • Suspension 3-5 Days	• Confiscation • Suspension 5-9 Days
C) Burglary (Breaking and Entering 2 <sup>nd</sup> /3 <sup>rd</sup> Degree)	*	• Short Term Suspension	• Long Term Suspension	• Expulsion
D) Burglary (1 <sup>st</sup> Degree)	*	• Long Term Suspension	• Expulsion	• Expulsion
E) Extortion	*	• Short Term Suspension	• Long Term Suspension	• Expulsion
F) Robbery	*	• Suspension 5-9 Days	• Long Term Suspension	• Expulsion
G) Armed Robbery	*	• Long Term Suspension • Expulsion	• Expulsion	
25. Vandalism/Destruction of School/Personal Property:				
A) Graffiti/Tagging	*	• Suspension 1-3 Days	• Suspension 3-5 Days	• Short Term Suspension
B) Personal Property (Includes Automotive Misuse)	*	• Suspension 3-5 Days	• Short Term Suspension	• Long Term Suspension
C) School Property	*	• Suspension 3-5 Days	• Short Term Suspension	• Expulsion
26. Vulgarity/Profanity/ Inappropriate Use of Language (Written, Verbal, Profanity, Gestures, etc.)				
A) In General	*	• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1-3 Days
B) To Student	*	• RTC 1-3 Times	• RTC 3-5 Times	• Suspension 1-3 Days
C) To Teacher/Staff	*	• RTC 1-3 Times	• Suspension 1-3 Days	• Short Term Suspension • Long Term Suspension
27. Weapons – Possession/Use/ Distribution JIC-I:	*			
A) Dangerous Instruments/ Devices: Laser Pointer, Mace, Razor Blade, Letter Opener, Knife	*	• Short Term Suspension	• Long Term Suspension	• Expulsion
B) Explosive Devices	*	• Short Term Suspension	• Long Term Suspension	• Expulsion
C) Simulated Weapons	*	• Short Term Suspension	• Long Term Suspension • Expulsion	• Expulsion
D) Firearms/Destructive Device	*	• Long Term Suspension • Expulsion	• Expulsion	
E) Other Weapon	*	• Short Term Suspension	• Long Term Suspension	• Expulsion

28. TBESD Facilities Threats/ Tampering				
A) Fire Alarm Tampering/Fire Alarms	*	<ul style="list-style-type: none"> <li>• Suspension 3-5 Days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>
B) Chemical/Biological/Bomb Threat	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
C) Other School Threat	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>
29. Other Violations of School/ District Policy		<ul style="list-style-type: none"> <li>• RTC 1-3 Times</li> </ul>	<ul style="list-style-type: none"> <li>• RTC 3-5 Times</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>